



United Cities and Local Governments
Cités et Gouvernements Locaux Unis
Ciudades y Gobiernos Locales Unidos

UCLG WORKING GROUP ON CULTURE

ANNOUNCEMENT: 1ST MEETING ON 23-24 OCTOBER 2006, BARCELONA (SPAIN)

CIRCULAR 5

Dear members,

The UCLG Working Group on Culture is the meeting point for cities, local governments and networks that place culture at the heart of their development processes. The main aim of the Work Programme of the Working Group for 2005-2007 is *"To promote the role of culture as a central dimension of local policies through the dissemination and implementation of the Agenda 21 for culture"*. This overall aim has four specific objectives: (1) To develop the institutional framework of cities and local governments, (2) To guide the development and implementation of services to cities, (3) To develop institutional partnerships in culture, and (4) To promote research and development in culture.

The Agenda 21 of culture is the first document with a global reach that advocates establishing the groundwork for an undertaking by cities and local governments for cultural development.

Please use the links below to access:

If you wish to participate, or need more information, please contact the Secretariat of the Working Group, email agenda21cultura@bcn.cat or telephone (+34) 933 161 262.

Yours faithfully,

The UCLG World Secretariat



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Ajuntament  de Barcelona

Institut de
cultura ■

**Meeting of the Working Group on Culture
23-24 October 2006
Barcelona**

Draft programme

Meeting

Simultaneous translation in English, French and Spanish

Venue: Picasso Museum, c. Montcada 15-23, 08003 Barcelona

Monday 23 October 2006

09.30 – Official opening of the meeting. UCLG's World Secretariat. Presidency of the WGC

10.30 – Presentation of the members of the WGC. Presentation of the working programme and the activities carried out. Coordination of the WGC

11.00 – Coffee break

11.30 – Continuation

14.00 – Lunch

15.30 – Technical visits to cultural projects of Barcelona (3 options)

19.00 – Visit the seat of UCLG (c. Avinyó 15, E-08002 Barcelona)

20.00 – Reception / Dinner

Tuesday 24 October 2006

09.30 – Presentation of the website of Agenda 21 for culture

10.00 – Presentation of working documents "Advice on the local implementation of Agenda 21 for culture" and "Cultural indicators and Agenda 21 for culture"

11.00 – Coffee break

11.30 – Activities 2007 of the Working Group on Culture. Priorities

14.00 – Lunch

15.30 – Continuation

17.30 – End of the meeting and coffee break

18.00 – Opening of "Interacció 2006. Cultural policies and proximity"

"Interacció 2006. Cultural policies and proximity "

Wednesday 25, Thursday 26 and Friday 27 October 2006

The members of the WCG will be able to participate in the seminars of Interacció 2006.



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Registration and hotel booking form

To be returned by 5th September 2006

1. PLEASE READ CAREFULLY

A registration form is required for each participant.

- Please fill the registration form in, and send it to **both emails** :
ogomez@bcn.cat and anahi.bages@viajesiberia.com
- In case you do not have email, send the registration form to **both faxes** :
(+34) 933 161 060 and (+34) 933 442 313
- In case of doubt, **phone**: (+34) 933 161 203 or +34 933 161 262

2. REGISTRATION FORM

Surname	
First Name	
Job title	
Organisation	
Address	
Postal code and municipality	
Province/state/country	
Telephone	
Fax	
Email	
Comments / special requests:	

You are kindly asked to arrange your accommodation in Barcelona. In order to make the logistics easy, the organisers of the meeting have pre-booked a limited number of rooms. See next page.

3. ACCOMODATION. HOTELS

The organisers of the meeting have pre-booked a limited number of rooms in the following hotels. If you wish to use this possibiity, please book **before 5th September 2006**.

HOTEL CATALONIA RAMBLAS 4* - c/ Pelai, 28 – 08002 Barcelona Prices: Single Room, per night: € 128,40 - Double Room, per night: € 149,80 Buffet breakfast included. VAT included.
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HOTEL SUIZO 3* - Plaça de l'Angel, 12 – 08002 Barcelona Prices: Single Room, per night: € 105,50 - Double Room, per night: € 118,50 Buffet breakfast included. VAT included.
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HOTEL RIALTO 3* - c/ Ferran, 42 – 08022 Barcelona Prices: Single Room, per night: € 105,50 - Double Room, per night: € 118,50 Buffet breakfast included. VAT included.
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If you choose one of these hotels, please **fill this form in...**

Hotel booked	
Date and time of arrival and means of transportation	
Date and time of departure and means of transportation	
Total nights	
Number of single rooms	
Number of double rooms	

... and read carefully the **next page** (methods of payment).

4. ACCOMODATION. METHODS OF PAYMENT.

All accomodation payments should be made in **EURO** without charges for the beneficiary, to the order of VIAJES IBERIA S.A. as follows:

- a) **By bank transfer** to the order of VIAJES IBERIA SA., Account N°: 0061-0164-13-0007330113, Account Holder: Viajes Iberia S.A. Iban N°: ES5900610164130007330113, Swift Code: BMARES2MXXX.
If payment is made by bank transfer, please enclose a copy of the bank transfer voucher. Please indicate the reference "**Icub Congress Barcelona**" altogether with Participant's name on the bank transfer.
- b) **By credit card** (Mastercard, Visa, American Express, Diners). Your card number. Expire date, credit card verification number, date and signature should be filled in.

MASTERCARD
VISA
AMERICAN EXPRESS
DINERS

Credit Card Number (16 digits):
Expire Date (mm/yy):
Card Owner's Name:

I approve use of this credit card for all charges noted below on behalf of VIAJES IBERIA S.A.

Cardholder name: (printed):
Date:
Signature:

When the full payment has been received, a note of confirmation (voucher) will be sent to the participants stating the name and address of the hotel of their stay, which should be presented during checking in their hotel in Barcelona.

Cancellation policy and refund

All cancellations and changes regarding accommodation should be done in writing to Viajes Iberia. For every written cancellation received before 05th September 2006, 50% of the full amount received will be refunded. No refund thereafter. All refunds will be made within two months after the end of the Congress or meeting. Bank charges will be deducted.